

## E-Mail ALPERSRU E/03

### Subj: NEW RESERVE DUTY TYPE CODES

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**Introduction** This e-Mail ALPERSRU publishes changes in the codes used to identify reserve duty types. It affects Reserve Duty Type Codes, Reserve Training Pay Category Codes and Member Type Codes.

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**Discussion** The Reserve Training/Pay Category code "M" (for Mobilized) will no longer be used. The member's Training/Pay Category and Member-Type codes will not be changed if the member is placed on active duty using one of these new duty type codes. Previously, the "M" Training/Pay Category code was used to identify Involuntary Active Duty (mobilized) reservists in pay and personnel systems. However, use of the "M" category alone was insufficient to fully distinguish the type and purpose of the orders the member was serving on.

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**New Reserve Duty Types** To improve reporting of personnel recalled to active duty, the following Reserve Duty Types have been established.

Code	Description
N	Involuntary Active Duty Title 10
Q	(ADHC) Active Duty for Health Care
U	Involuntary Active Duty Title 14

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**PERSRU Action** Effective immediately, utilize the new Reserve Duty Type codes when preparing transactions required in connection with reserve mobilization.

- The Endorsement on Orders (L68C) and Amend Reserve Expected Active Duty Termination Date (P191) transactions will accept code "N" or "Q" as appropriate.
  - Depart/Report ADT (R990) and Stop Basic Pay, BAH Type II and BAS Entitlements (R991) transactions will accept code "U".
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**PERSRU  
Action (cont'd)**

The new codes shall be used on all transactions, including corrections.

The Cost Center code is required on reserve order transactions. If orders are for mobilization, use the Contingency Operation's cost center code.

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**Directives  
Affected**

Procedures for preparing SDA II transactions, utilizing the new Reserve Duty Type codes, will be published in Interim-Change 1 to the SDA II User Manual (HRSICINST M5231.2).

The *Reserve Mobilization Pay and Personnel Procedures Guide*, published via HRSIC message R 242207 Jan 03 (to AIG 11939) is also affected by the new codes. The guide will also be included in Interim-Change 1 to the Personnel and Pay Procedures Manual (HRSICINST M1000.2A).

The online PMIS/JUMPS Analysis Manual (HRSICINST M5230.3) at <http://www.uscg.mil/hq/hrsic/pjam.htm> has been updated. Chapters 2-B, 2-D, 2-F, 4, 5, 6-B, 6-F and 6-G have been revised.

Chapter 1-D of the Reserve Policy Manual (COMDTINST M1001.28) is also affected by removal of Training/Pay Category code "M".

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**Questions**

Questions regarding the content of this e-Mail ALPERSRU may be directed to HRSIC Customer Service at (785) 339-3540, or by e-mail to [HRSIC-CST@hrsic.uscg.mil](mailto:HRSIC-CST@hrsic.uscg.mil).

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**Released by**

Internet release authorized.

/s/  
M. P. SULLIVAN  
Deputy Director

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